



# Admissions Policy

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OCTOBER  
2016

## **ADMISSIONS POLICY**

Quinton House School is an independent, inclusive school. Places are offered to children who meet the minimum requirements at an initial assessment and who have track record of good behaviour and a positive attitude to learning. In addition, we only offer places to children whose educational needs can be met by the school.

It is our intention to make the admission process as stress-free as possible for each child.

Our main priority is for each child to enjoy their taster session with us and make some friends. Equally, it is important for the school to undertake due process in order to judge whether Quinton House is the best school for each applicant.

We welcome pupils from all ethnic and religious groups. We welcome applications from pupils regardless of physical or learning disability.

### **Specific Learning Difficulties or other Difficulties.**

The School is committed to securing equality of opportunity through the creation of an environment in which individuals are treated on the sole basis of their relevant merits and abilities.

Parents/Carers are required to disclose their knowledge of any specific learning difficulty or disability relating to their child on registration. In addition, pupils will normally be interviewed and, if appropriate, referred to the Special Educational Needs Co-ordinator who will undertake an assessment of an individual's learning needs.

Providing that the applicant's learning difficulties and other special needs (if any) have been fully disclosed at the point of registration to the School and are, in the opinion of the Headteacher, within both the school's and pupil's capacity to cope. The school will endeavour to make all possible reasonable adjustments for a disabled applicant.

### **Admission to Nursery, Reception, and Q1 and Q2,**

In the Nursery, Reception and KS1, children are invited for an informal assessment which is made by the classroom teacher. The informal assessment is a 'Taster Morning/Afternoon' (Nursery and Reception) or a 'Taster Day' (for Q1 and Q2). Children are offered places on the basis of feedback received from their 'Taster Day', a report from their current School/Nursery (if applicable), the availability of a place, and the position on the waiting list (if applicable).

The Nursery is considered an integral part of the school, and while sessions may be offered for children not expected to remain into Reception, these cannot be guaranteed. All children who attend Nursery will be automatically offered a place in our Reception class and can continue to progress through the Junior School. A session

consists of 5 hours in the morning from 8am until 1pm or 5 hours in the afternoon from 1pm until 6pm. Pupils are required to do a minimum number of sessions; for 2 year olds this is 3 sessions and for 3 and 4 year olds this is 5 sessions.

### **Admission to Q3 – Q6 (Junior School) and Q7 – Q11 (Senior School)**

Children are invited to spend a day at the School. An informal assessment on attitude to learning and behaviour will be made by the teacher(s) which the child will see on that day. An additional assessment (GL Assessment for Dyslexia) will be given to the child during the day to gauge ability and validate the child's present attainment.

We ask that parents bring the child's most recent school report which will be copied and put on their school file. This will be used as part of the decision whether to offer a place.

The child's present school, if applicable, will be contacted for a formal reference. A decision on whether to offer a place is usually made within a week of the Taster Day.

Children may come to a Taster Day at any point before the desired date of entry.

Once the offer of a place is made, the child must attend an assessment morning prior to starting at the school. During this time they will sit tests in English and Maths for admission to Q3-Q6 and English, Maths and Science for admission to Q7-Q11. The results of these tests will be used to identify which sets the child should be placed in for these subjects. They will also be shared with relevant members of teaching staff to allow them to cater more effectively for the child in their lessons.

Children entering the school in Q10 or Q11, or Q9 after the options process has ended, are invited to a meeting with their parents and the Deputy Head (Seniors) to discuss and agree their subject choices.

### **Admission to the Sixth Form**

Applicants to the Sixth Form are expected to have a minimum of 5 x Grade Cs or 5 x Grade 5 in GCSE including English and Mathematics, and Grade B or Grade 6 in the subjects which they wish to take to A2 (the full A-level). There is an interview with the Deputy Head (Seniors) or the Headteacher, and the offer of a place is made on the condition of the grades being achieved. Full details of our admission criteria to the Sixth Form are available in our Sixth Form Handbook.

Children entering the school partway through Q12 or into Q13 are invited to a meeting with their parents and the Deputy Head (Seniors) to discuss and agree their subject choices.