



QUINTON HOUSE SCHOOL

# Work Experience Policy

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February  
2017

## **Rationale**

Work Experience has an important contribution to make to the education of all our pupils in order for them to make an effective transition from school to adult working life.

## **Aims and Objectives**

The aim for work-related learning focus on the provision the school makes for opportunities for pupils to prepare for adult working life. These include:

- To improve educational standards through using contexts that improve motivation and attainment for all pupils.
- To ensure pupils follow courses and programmes which are appropriate to their longer term aspirations and needs.
- To improve pupils understanding of the world of work and its demands.
- To improve the quality of provision and guidance.
- To increase access and choice for pupils.
- To improve the transition of pupils from school to adult working life.

## **Activities in school**

The range of activities the school is currently using in order to help meet its objects include:

- A levels.
- GCSE courses.
- Careers Education and Guidance.
- Work Experience.
- Interview Skills.
- Study Skills.
- Duke of Edinburgh Award.

## **Activities outside school**

The range of activities that pupils may participate in outside school is very wide, and can enhance their work experience and transferrable skills. These include:

- Part-time jobs.
- Community/voluntary work.
- Independent work experience.
- Cadets, Scouts, Sports – team building, leadership skills.

## **Equal opportunities**

All activities are planned in a way that encourages full and active participation by all pupils, irrespective of academic ability, gender, differences in culture or background.

## **Assessment**

Assessment within work related learning is chiefly in the form of pupil self-assessment supported by discussion with teachers and information completed by their employers.

## **Benefits of Work Experience**

Work placements are most effective if teachers, pupils, parents and employers see it as an essential and integral part of a pupil's personal development and an opportunity to develop employability skills. Appropriate experiences of the world of work will benefit pupils, schools and employers.

Advantages of Work experience for pupils:

- Improves pupil's self-knowledge.
- Increases pupil's employability skills.
- Increases pupil's motivation to learn.
- Gives relevance to the work pupils do in school.
- Encourages pupils to consider the wide range of careers available.
- Gives pupils an insight into the workings of business and industry.
- Highlights the skills, qualifications and experience needed by employers.

## **Year 10**

Work Experience is undertaken by all pupils in Year 10 in partnership with Prospects. All pupils are expected to complete a one week placement and keep a record of their learning to evidence their placement.

## **Year 12**

Work Experience is undertaken in Year 12 by all pupils. It is the responsibility of the pupil to arrange suitable Work Experience for one week which is allocated during the summer term.