



English as an Additional Language (EAL) Policy

September 2023

1 Introduction

- 1.1 The purpose of this policy is to outline the school's approach to identification and meeting the needs of students who are classified as having English as an additional language.
- 1.2 This policy applies to all students, including those in the early years.

2 Definition

- 2.1 In defining EAL we have adopted the following definition:
'An EAL student is a student whose first language is not English. This encompasses students who are fully bilingual and all those at different stages of learning English.'
- 2.2 EAL students may be:
 - Newly arrived from a foreign country and school;
 - Newly arrived from a foreign country, but an English speaking school;
 - Born abroad, but moved to the UK at some point before starting school; or
 - Born in the UK, but in a family where the main language is not English.
- 2.3 EAL students will need varying levels of provision.

3 Recognition






- 3.1 Quinton House School seeks to ensure that all students are enabled to have access to a broad, balanced and relevant curriculum. English is best learnt through the curriculum and EAL students should be encouraged to play a full part in all learning opportunities.
- 3.2 EAL learners make the best progress within a whole school context, where students are educated with their peers.
- 3.3 The school environment promotes language development through the rich use of language.
- 3.4 The school structure, pastoral care and overall ethos help EAL students integrate into the school whilst valuing diversity.
- 3.5 Bilingualism is viewed as a positive and life enriching asset.
- 3.6 Parents and prospective parents will be provided with the particulars of our EAL provision.

4 Identification and Assessment

- 4.1 Identification and assessment is carried out with the purpose of providing the most appropriate provision for each student.
- 4.2 In assessing the nature and extent of the student's grasp of English the following methods may be used:
 - Information from the application form;
 - Information from interviews with parents/guardians;
 - Information from initial assessment papers; and/
 - Information from the previous school.
- 4.3 Whenever possible, assessment is undertaken as a partnership between the class teacher, EAL Coordinator, parents/guardians and student.
- 4.4 In assessment of EAL students, competence in English is categorised on a five point scale.

5 EAL Classification Codes

5.1 The Department for Education uses the following EAL classification codes. These are the reference points for students on the EAL register.

 <p>A NEW TO ENGLISH</p>	<p>The student may:</p> <ul style="list-style-type: none"> • Use first language for learning and other purposes. • Remain completely silent in the classroom. • Be copying/repeating some words or phrases. • Understand some everyday expressions in English but may have minimal or no literacy in English. <p>Needs a considerable amount of EAL support</p>
 <p>B EARLY ACQUISITION</p>	<p>The student may:</p> <ul style="list-style-type: none"> • Follow day-to-day social communication in English and participate in learning activities with support. • Begin to use spoken English for social purposes. • Understand simple instructions and can follow narrative/accounts with visual support. • Have developed some skills in reading and writing. • Have become familiar with some subject specific vocabulary. <p>Still needs a significant amount of EAL support to access curriculum</p>
 <p>C DEVELOPING COMPETENCE</p>	<p>The student may:</p> <ul style="list-style-type: none"> • Participate in learning activities with increasing independence. • Be able to express self orally in English, but structural inaccuracies are still apparent. • Be able to follow abstract concepts and more complex written English. • Literacy will require ongoing support, particularly for understanding text and writing. <p>Requires ongoing EAL support to access curriculum fully</p>
 <p>D COMPETENT</p>	<ul style="list-style-type: none"> • Oral English developing well, enabling successful engagement in activities across the curriculum. • Can read and understand a wide variety of texts. • Written English may lack complexity and contain occasional evidence of errors in structure. • Needs some support to access subtle nuances of meaning, to refine English usage, and to develop abstract vocabulary. <p>Needs some/occasional EAL support to access complex curriculum material and tasks</p>
 <p>E FLUENT</p>	<ul style="list-style-type: none"> • Can operate across the curriculum to a level of competence equivalent to a student who uses English as first language. <p>Operates without EAL support across the curriculum.</p>

6 Provision

- 6.1 Provision for learning needs is best expressed in terms of 'learning support' - an umbrella term indicating the provision for a variety of types and levels of need, including SEN, EAL and Higher Achieving Students. This provision encompasses curriculum planning, support for individual students or groups of students within the classroom in terms of differentiation, support for those responsible for teaching these students, and supplementary provision.
- 6.2 EAL students will be provided with opportunities to make good progress.
- 6.3 EAL children in the Early Years will be provided with reasonable steps to learn and play in their home language, we will support language development at home and support children in reaching a good standard in English. Where appropriate, we will assess understanding in the home language in order to inform an assessment judgement in the early stages of English language learning.
- 6.4 Classroom teachers have responsibility for ensuring that students can participate in lessons and will have awareness of good practice in providing for EAL students within the classroom setting.
- 6.5 Quinton House School aims to address the needs of EAL students within the classroom. However, there will be times when it will be appropriate for children to be withdrawn from lessons to receive focused support.

7 Monitoring and Recording

7.1 Class teacher

- It is the responsibility of the class teacher (with the support of the EAL Coordinator) to maintain up to date records of EAL students in their class whilst they are in their care.
- An Individual Educational Plan (IEP) is maintained for all EAL students assessed as having a competency in English at Stage A, B or C. This is reviewed on a termly basis.

7.2 EAL Coordinator

- Where there is no specific EAL Coordinator, this role is fulfilled by the SENCO.
- The EAL Coordinator collates information and arranges a baseline for EAL students.
- A register of EAL students (identifying stages) is maintained centrally by the school and monitored by the EAL Coordinator.

8 Special Educational Needs and Differentiation

- 8.1 EAL students are not children with SEN and Quinton House School recognises that most EAL students needing support with their English do not have SEN needs, but have skills and knowledge about language similar to monolingual English-speaking children. Their ability to participate in the full curriculum may be in advance of their communicative skills in English.
- 8.2 Some EAL students may have a special educational need and in such cases students will have equal access to school SEN provision, in addition to EAL support.
- 8.3 EAL students with a special educational need will be identified as part of normal assessment procedures as outlined in our SEND Policy.
- 8.4 EAL students considered to be more able or to have an individual talent will be identified as part of normal assessment procedures as outlined in our Able, Gifted and Talented Policy.

9 Communication

- 9.1 Parents and teachers will work together in the best interests of students with EAL.

- 9.2 Teachers will meet with parents on a termly basis to inform them of progress made and discuss strategies in place if there is an Individual Education Plan in place where appropriate.

10 Source of Information

- 10.1 The NALDIC website is the main source of information for all matters connected to EAL provision: <https://naldic.org.uk/>

Ownership and consultation	
Document sponsor (role)	Group Director of Education
Document author (name)	Robin Davies, ADE
Consultation – April 2017	Consultation with the following schools: North Bridge House Senior School, Downsend Prep School, Kings School, Polam School, British School of Barcelona, Oakfields Montessori School and El Limonar Villamartin. Education Team representative: Marian Harker, QA Officer.
Review – April 21	James Carroll, DE
Review – June 22	Aisha Malik, Inclusion Adviser

Compliance	
Compliance with	Legislation listed in policy, as amended from time to time

Audience	
Audience	All school staff

Document application and publication	
England	Yes
Wales	Yes
Spain	Yes

Version control	
Implementation date	September 2023
Review date	Review and update for implementation in September 2025

Related documentation	
Related documentation	Teaching and Learning Policy SEND Policy More Able & Talented Policy